

WALES FINAL FESTIVAL OF ONE ACT PLAYS

FESTIVAL FORMS 2019

7th & 8th June 2019

**Theatr Clwyd
Raikes Lane
Mold
CH7 1YA**

**Hosted by:
Clwyd Community Theatre Association**

**In collaboration with:
Drama Association of Wales**



WALES ONE ACT FINAL 2019 CHECKLIST

To do	Deadline	Done
Book Hotel Accommodation	Immediately	<input type="checkbox"/>
Send performance Guarantee Cheque of £100 to Treasurer, Helen Phillips.	Immediately	<input type="checkbox"/>
Complete Contact Information Form and send to Richard Jones	Immediately	<input type="checkbox"/>
Complete Production Information Form and send to Richard Jones	Immediately	<input type="checkbox"/>
Send copy of Script to Adjudicator	Immediately	<input type="checkbox"/>
Provide copy of Script for Richard Jones	1st June	<input type="checkbox"/>
Send Programme Information to Richard Jones	Immediately	<input type="checkbox"/>
Complete Lighting Cue Synopsis	ASAP or by 1st June	<input type="checkbox"/>
Complete Sound Cue Synopsis	ASAP or by 1st June	<input type="checkbox"/>
Book Theatre Tickets	ASAP but no later than 20th May 2019	<input type="checkbox"/>
Provide copy of your insurances	1st June	<input type="checkbox"/>
Provide copy of Performance License	1st June	<input type="checkbox"/>
Confirmed Child protection / licensing requirements have been met (if required)	1st June	<input type="checkbox"/>

Failure to comply with any of the above could result in disqualification.

WALES ONE ACT FINAL 2019

1) CONTACT INFORMATION

Please complete and return electronically immediately:

To be returned electronically to:

Richard Jones

Email: dickynercwys@yahoo.com

Tel: 07368 337187

Gareth Jones

Email: gazzajo110@hotmail.co.uk

Tel: 07470 031818

Name of Group	
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Primary Contact

Name of Contact	
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Position in Group	
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Address for contact	
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Telephone Number	
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Mobile Number	
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Email Address	
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Stage Management Contact

Name of Contact	
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Position in Group	
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Address for contact	
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Telephone Number	
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Mobile Number	
----------------------	--

Email Address	
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Lighting / Sound Contact

Name of Contact	
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Position in Group	
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Address for contact	
----------------------------	--

Telephone Number	
-------------------------	--

Mobile Number	
----------------------	--

Email Address	
----------------------	--

WALES ONE ACT FINAL 2019
2) PRODUCTION INFORMATION

To be returned electronically to:

Richard Jones

Email: dickynercwys@yahoo.com

Tel: 07368 337187

Please complete and return electronically immediately:

Name of Group	
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Entry Details

Name of piece (if an extract give details)						
Author						
Approx running time						
Name of Director						
Type of Play	<i>Drama/Comedy etc..</i>					
Any other information						
Number of adults	Males		Females		Crew	
No. of under 18's	Males		Females		Crew	

Please send a £100.00 Performance Guarantee Cheque made payable to Helen Phillips, 156 Willow Park, Gladstone Way, Mancot, Deeside, CH5 2TZ.

Scripts

Please provide 2 copies of your Script. Photocopies of the play to be performed will **NOT** be accepted unless prior written permission has been obtained from the author/publisher. Please send one copy direct to the Adjudicator **immediately**.

David Price,
 Noyadd,
 Llandewir Cwm,
 Builth Wells
 Powys
 LD2

Please enclose a covering note explaining that the script is to be performed by your group at the Wales Final of One Act Plays at Theatr Clwyd, Mold. The other, you can bring on the day of your tech.

WALES ONE ACT FINAL 2019

4) PROGRAMME INFORMATION

Please complete and return electronically immediately:

To be returned electronically to:

Richard Jones

Email: dickynercwys@yahoo.com

Tel: 07368 337187

PROGRAMME INFORMATION PART 2 (BLOCK CAPITALS)

Directed by:	Name:
Stage Crew:	Name:
Stage Manager:	
Sound:	
Lighting:	
Team:	

Brief Overview/No. of Scenes/Background (to be given about the play):

*As much information about the group as possible **including a JPEG of your Logo:***

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6) SOUND CUE SYNOPSIS

PAGE of

To be returned electronically to:
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Gareth Jones
 Email: gazzajo110@hotmail.co.uk
 Tel: 07470 031818

Name of Group	
Name of Piece	

Cue No.	Page	Q Time	Effect Duration	Effect	Speaker

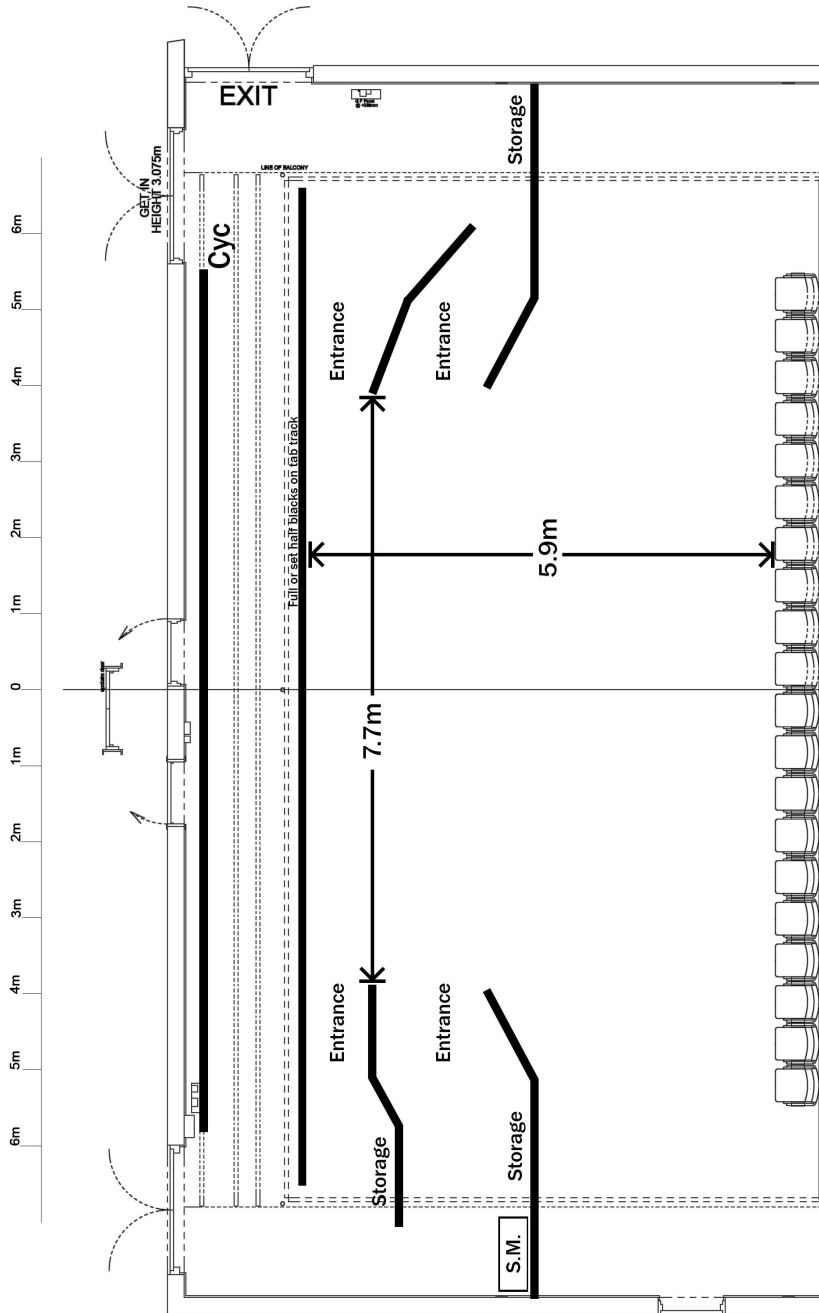
Please continue on separate sheets if necessary.

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7) GROUND STAGE PLAN

To be returned electronically to:
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 Email: dickynercwys@yahoo.com
 Tel: 07368 337187
Gareth Jones
 Email: gazzajo110@hotmail.co.uk
 Tel: 07470 031818

Name of Group	
Name of Piece	



WALES ONE ACT FINAL 2019	
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8) FESTIVAL BOOKINGS	
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1 Hotel

Rooms have been reserved at a local hotel. Twin-room including breakfast is £75 per night based on two people sharing. Accommodation will need to be booked through the CCTA to ensure cast and crew of competing groups are catered for first.

Contact Richard Jones on 07368 337187

e-mail: dickynercwys@yahoo.com

2 Theatre Tickets

Tickets are £10 per night and can be booked directly through the box-office on 01352 701521 (Please use code 'ACT78') These will be available until the 20th May, then any remaining seats will go on sale to the general public.

BE WARNED Book early to avoid disappointment as we will probably sell out!

Participating groups will need to purchase tickets for the night they are NOT performing. Free seats will be available on the balcony for the night of your performance for cast and crew.

3 Post Show Celebrations

Social events will take place in the main bar at Theatr Clwyd. Tickets are £10 each and will provide live entertainment and a late bar on the Friday evening and a buffet and late bar on the Saturday evening. Tickets will need to be pre-booked by the 18th May for the benefit of the caterers.

Contact Richard Jones on 07368 337187

e-mail: dickynercwys@yahoo.com

***** One £10 ticket covers BOTH evenings *****

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9) CONSULTATION DAY

Unless specifically requested, we were not going to offer a Consultation Day. Theatr Clwyd is a very easy theatre to work in with good access and storage facilities, ample dressing rooms and an excellent performance area.

Each group will need to provide their sound and lighting cues within the first few days. Any special requests will be looked at sympathetically and groups should be aware that there is a cyclorama available if required. As long as the Festival Stage Manager and the Tech Team know exactly what you require prior to your tech rehearsal, then everything should run smoothly.

For your tech rehearsal and performance, Theatr Clwyd will provide a lighting operative. The CCTA will have someone to operate sound but you can also provide your own if you so wish. Obviously, your Stage Manager should be in the box. There is an intercom system available for your backstage crew.

The following officers are here to provide help and information:

Festival Secretary - Richard Jones on 07368 337187
e-mail dickynercwys@yahoo.com

Festival Stage Manager - Gareth Jones on 07470 031818
e-mail gazzajo110@hotmail.co.uk

Festival Sound - Ian Hughes on 07898 615130
e-mail ianhughes305@hotmail.com

Please Note

If any group does wish to visit the theatre prior to the festival weekend, then inform the Festival Secretary and arrangements will be made for Saturday 1st June between 10am and 2pm. However, be advised that there may not be anyone from Theatr Clwyd available as there is a show on in the Emlyn Williams Theatre that week so access to the theatre MAY possibly be limited.